



2018 Summer Intern Application

Looking for one full-time intern or 2 part-time interns.

Dates: beginning June 4 – August 17

Shifts: 8:00am – 12:30pm

12:30pm - 5:00pm

Wage: minimum wage to start

Email Resume to: Careers@SteamboatCreates.org
with subject line: Summer Intern Resume

MISSION STATEMENT: The Steamboat Springs Arts Council is devoted to supporting and promoting arts and culture in the Yampa Valley.

VISION STATEMENT: We achieve this through the collaboration, planning, and production of arts and humanities programs and initiatives that have a positive educational, cultural and economic impact for our community.

Steamboat Springs Arts Council's (SSAC) Summer Intern supports the programs and events for the summer season. The Summer Intern reports to the SSAC Visual Arts and Education Coordinator.

JOB RESPONSIBILITIES:

- Young at Art – facilitate daily check-in and check-outs, assist teachers and set-up of the week-long summer day camps
- FFAW, Art Talk, Art in the Park, Featured Artist Workshop, gallery sitting on weekends, Young at Art intern, special event staff
- Support for marketing outreach: FaceBook events, social media posts, etc
- Distribute SSAC marketing materials (i.e., posters and postcards)
- Supports special events and program coordinator as needed
- Assist with fundraising efforts and be part of the fundraising team (i.e., selling ads, collecting auction items, and sponsorships)
- Be kind and helpful.
- Understand and communicate the mission of the SSAC and all of its programming, events and community offerings
- Able to work on a team on a variety of projects
- Works with the direction of the Visual Arts and Education Coordinator
- Must be able to lift 50 pounds and work in various conditions
- Must be 16 years old or older