



Holidays in the Rockies

ARTISAN MARKET



Saturdays: December 4th, 11th & 18th, 2021 • 10am – 4pm
Depot Art Center • 1001 13th Street

APPLICATION DEADLINE Monday, November 8, 2021 or until full.

EARLY BIRD DEADLINE Friday, October 15, 2021, for 10% discount.

Steamboat Creates and our generous volunteer team will select the exhibitors.

Preference will be given on a first come, first served basis.

CONTACT: Sylvie, sylvie@steamboatcreates.org, 970-879-9008

TERMS AND CONDITIONS

Exhibitors must agree to the following conditions upon application:

NEW 2021: Steamboat Creates (SC) will provide one 6-ft table and one chair for each exhibiting vendor. All additional materials needed for booth set-up must be provided by the exhibitor. Booths will consist of one 6-ft display table and 3-ft of space behind the table for standing display, vendor chair, back stock, etc. Exhibitors must display original art and craft; no bulk and/or outsourced products. Exhibitors sell and exhibit at their own risk. SC is not responsible for damage or theft of any work or personal property. Booths must remain set-up through the duration of the show. Electricity is limited and only available to vendors who absolutely need it and request it in advance. Exhibitors are responsible for cleaning their space at the end of each show between 4:00 – 5:30pm. Failure to cleanup may result in non-acceptance at future shows.

Booth fees are non-refundable after the November 8th deadline. If you are not able to fulfill your commitment to exhibit, please contact SC.

IMPORTANT TAX INFORMATION

All Vendors are required to have a City of Steamboat Springs Sales Tax License and a Colorado Sales Tax License and are responsible for paying sales tax on items sold. Only those vendors in good standing will be allowed to participate in the market. *Proof of sales tax number/license is required upon application.*

A City of Steamboat Springs sales tax forms and instruction can be accessed here: <http://www.steamboatsprings.net/DocumentCenter/View/3114/City-Sales-Tax-Application-and-Instructions>

BOOTH SPACE INFORMATION

6' table booth space \$35 for SC Affiliate members / \$50 non-members

8' alcove booth space \$50 for SC Affiliate members / \$65 non-members
(Limited number of alcove booths; given on a first come, first served basis)

CHECK IN AND SET-UP

Friday, December 6th from 4:30 – 6:00pm* and Saturday, December 7th from 6:00am – 9:00am

Breakdown and cleanup on Saturday only from 3:00pm – 4:30pm

*Completion of check in and set-up will end promptly at 6:00pm on Friday. Doors will not be kept open if your set-up is not complete.



Holidays in the Rockies VENDOR APPLICATION 2021

Application deadline: November 8th, 2021 / Early bird deadline: October 15th

Return to: sylvie@steamboatcreates.org

Or mail to: Steamboat Creates

PO Box 774284, Steamboat Springs, CO 80477

Name of Business: _____

Contact Person: _____ Sales Tax Number: _____

Mailing Address: _____

City/ State/ Zip: _____

Telephone: _____ Email: _____

Provide a detailed description of your original artisan or handmade craft. If you have not shown at HIR previously, please include a photo.

Special Requests: _____

Do you need electricity? (Circle) No Yes If your request for electricity is granted, you will need to provide your own extension cord and tape, to secure your cord to the floor.

Which date(s) would you like to exhibit? **(Circle as many dates as you would like)**

Saturday, December 4th Saturday, December 11th Saturday, December 18th

- 6' table booth space \$35 for SC Affiliate members / \$50 non-members
- 8' alcove booth space \$50 for SC Affiliate members / \$65 non-members
(Limited number of alcove booths; given on a first come, first served basis)
- 6' table booth space ALL THREE SATURDAYS \$100 SC Affiliate members / \$125 non-members

Non-Profit Booths: Limited space and special pricing available for non-profit organizations. If you are a non-profit and wish to participate, please call 970-879-9008 or email sylvie@steamboatcreates.org

By signing below I agree to have my booth open for the ENTIRE duration of the show. Additionally, I have read and understand the information stated in the Vendor Information Sheet.

PAYMENT: (Circle) Check (is in the mail, to Steamboat Creates) Credit Card MasterCard Visa Discover American Express

Credit Card #: _____ Exp. Date: _____ CID#: _____

Signature: _____ Date: _____

For more information contact Sylvie at Steamboat Creates at 970-879-9008 or Sylvie@steamboatcreates.org.

